



Agreement between
Markham Waxers AAA Zone /
Markham Waxers Minor Hockey Association

and

Head Coach: _____

Team: _____

I hereby agree that being the successful candidate for this position for the 2019-2020 hockey season I will adhere to the following conditions.

Association/League Rules, Regulations, Polices and By-Laws

- a. Abide by all Hockey Canada, OHF, OMHA, ETA, YSMHL, and Markham Waxers policies, by-laws, rules and regulations.
- b. Ensure that team officials or parents do not bring issues of concern directly to the OMHA, OMHA Regional Director, OMHA convenors or to other associations. All issues are to be directed through the Association.
- c. For AA and A teams, ensure that permission from the Waxers Executive has been granted before making any offer of commitment, either verbal or written, to any non-Markham resident players. (Current team players are an exception.) If permission has not been granted, I understand that the Waxers Executive, at their sole discretion, has the right to refuse to register the given player(s) with the Association.
- d. Standard team composition is fifteen (15) skaters and two (2) goalies. Approval from the Executive must be obtained before any deviation from this standard is implemented.
- e. Ensure that all team officials, non-registered on-ice assistants/helpers, and paid instructors wear CSA approved helmets with chin strap fastened at all times when participating in on-ice practices and activities.
- f. Ensure that all players wear CSA-approved helmets, dental/mouth guards, and neck guards at all times when participating in on-ice games and practices.
- g. Ensure that my team conforms to Markham Waxers uniformity by wearing the following in all pre-season, regular season and playoff games: Association-issued team jersey and socks, white helmet with blue Waxers helmet sticker, royal/navy blue pants/pant covers, and gloves.

Note: An optional team-purchased “third jersey” and socks, purchased through the Association’s authorized supplier, may be worn at tournaments, exhibition games, and an occasional regular season game.

- h. Ensure that no coach, manager or player will purchase any item of clothing, hockey bag, jacket, track suit, etc., that is not from the Association’s authorized supplier and uses the name “Markham”, “Markham Waxers”, “Markham AAA” etc. without use of approved Waxers logos. The Waxers organization has one supplier who has the authority to use the Waxers logos.
- i. Ensure that team officials do not wear blue jeans or hats (Waxers baseball caps are acceptable) on the bench during games. It is acceptable for trainers to wear track suits.
- j. Ensure that players are dressed appropriately when arriving at games. Association-approved track suits, dress or khaki pants and Waxers shirts are acceptable; blue jeans are not. Ties are preferred but are optional.

Non-compliance with rules e) through j) shall result in:

- First Incident: a written warning to the head coach.
- Second Infraction to the same team: a two-week suspension to the head coach.
- Third Incident: a one-year suspension to the head coach.

Note: Non-compliance with rules g) and h) regarding Waxers uniforms and apparel will result in a one-month automatic suspension of the head coach.

- k. Ensure that the team trainer, in accordance with the Hockey Trainers Certification Program, adheres to the following:
 - Ensures a team Emergency Action Plan is in place
 - Keeps medical information sheets for all players on hand at all team activities and destroys the sheets at the end of the season
 - Completes and submits OMHA case reports and, where applicable, Hockey Canada Injury Reports for any hockey-related injuries to players and team officials
 - Reports hockey-related injuries to the Markham Waxers Head Trainer
 - Obtains medical clearance (i.e. doctor’s note) for any player returning to play after suffering an injury
- l. Ensure that any player suspected of receiving a concussion follows the concussion return to play protocol.
- m. Ensure that all registered team officials and, where applicable, non-rostered managers have current certified Police Vulnerable Sector Check (PVSC) forms on file with the Association. Forms are valid for a period of two hockey seasons. I understand that my team will not be rostered until all PVSC forms are submitted to the Association.
- n. Ensure that my assigned Association convenor is consulted on any major issues arising with any player or parent.

- o. Players will not be released or cut from the approved roster. There may be extenuating circumstances and in these instances the Association must be consulted prior to any decision being made to release a player or remove them from the team.

Financial Responsibilities

- p. Provide a team budget or financial estimate at tryouts, with detailed budget updates September 1st, December 31st, and a final budget within one week of season's end. Copies of the budget and updates are to be provided to my Association convenor and Association administrator.
- q. Ensure that team assessment fees are paid promptly in accordance with Markham Waxers policy. An initial payment of \$17,000 is due June 1st. The balance of the assessment fees is divided into four equal payments with the following due dates: September 1, October 1, November 1 and December 1. Post-dated cheques for the balance of the assessment fees are due June 1st.

I understand that the team's electronic roster will not be released until assessment cheques have been submitted to the Association.
- r. Ensure that any amounts over and above the original team assessment (e.g., for ice in addition to the original allocation, pre-season ice, etc.) owing to the Waxers organization is to be paid in full within 30 days of the invoice date or no later than March 31st whichever comes first.
- s. Ensure all financial issues for any player(s) selected for this team are resolved.
- t. Ensure that my spouse or partner does not serve as team manager and does not have signing authority on the team's bank account.
- u. Ensure that assigned timekeepers and referees are paid prior to the beginning of each home game.

Hockey Development Program

- v. Personally attend, or have one of my staff attend, all Waxers coaches' meetings.
- w. For novice through peewee ages, participate in the Coach Mentorship Program with my assigned coach mentor, including attendance, as reasonable, at any Association Coach Development seminars, meetings or clinics. The Waxers organization will assign a coach mentor to my team. Their role will be to provide assistance and guidance as required in the areas of practice planning and execution and game management.
- x. Support and participate in the affiliated player (AP) process by including the participation of lower category players in games and practices and keep a monthly record of such participation for review by the Association.
- y. Obtain the agreement of the player's coach before asking an affiliated player or the player's parent(s) to have the player play or practice with my team, recognizing that the affiliated player's first obligation is to their team.
- z. Give permission, where reasonable, for the participation of any of my team's players when requested to participate in a game or practice by the team to which the players are affiliated.

If any miscellaneous items need to be added to this agreement throughout the year, you will be given prior written notice.

Acknowledgement

I hereby agree that being the successful candidate for the position of head coach for the 2019-2020 hockey season I will adhere to the conditions outlined above.

I understand and acknowledge that the Markham Waxers may apply such sanctions as it may deem appropriate should I fail to adhere to any of the undertakings stipulated above. Such sanctions could include, but are not limited to, withdrawal of ice time assigned to the team and suspension or dismissal of me and/or members of my coaching staff.

Team _____

Coach Name (print legibly) _____

Coach Signature _____ Date _____

Markham Waxers
Executive Signature _____ Date _____