

House League Registration

Registration is online only through the Hockey Canada Registration (HCR) system—there is no manual registration. If you do not have access to a computer, stop by the office during [office hours](#) or [email us](#) to arrange a time you can use the computer in the Waxers office to register.

Online payment is by credit card only. We accept both Visa and MasterCard. If you wish to register but cannot pay by credit card, please [email our registrar](#) to make arrangements to pay by money order or certified cheque.

Hockey Divisions/Age Groups

Players are registered by age into divisions. HCR will automatically register your child to the proper division based on his/her age.

[View the age reference chart.](#)

During evaluations in September, the Markham Waxers Hockey Development team will evaluate your player to make sure he/she is placed in the right development program for their level of experience.

Your registration fee is based upon the rate in effect on the date you register.

Registration Fees

View the [registration fee chart](#).

Full-time Goalie Registration

Full-time goalie fees are \$400. If your child plays full-time goalie in the Atom through Midget/Juvenile divisions, please choose the Full-time Goalie Registration option when you register. There is a limit to the number of goalies that will be accepted in each division, so register early!

Staggered Payment Option

The Markham Waxers House League is pleased to provide a staggered payment option for paying your child's hockey fees. When you check out you will be given the option of paying in full or paying in installments. Depending on when you register, you will be able to pay your hockey registration fees over a number of months. All installments are due by September 1st. Your child is not considered registered until the final payment has been made.

DO NOT use a credit card that will expire before September 2nd.

[View the staggered payment option details.](#)

Hockey Canada Registration System User Fee

In addition to registration fees, you will be charged a \$2.00 Hockey Canada Registration system user fee by Hockey Canada. The fee that will be added to your cart at check out.

Multiple Player Discount Policy

We understand how expensive it can be to play hockey, especially when you have more than one child playing. To help lower the cost for parents, Markham Waxers House League offers a multiple player discount for families with more than two children (siblings) playing within our association.

To receive the third and subsequent child discount, you must register each child in the same account in which you registered your first child at the same time. In other words, one parent account must be used to register all children and you must register them at the same time.

If one of your three children playing in house league plays for a Waxers team, contact the registrar prior to registering your house league players.

Note that the discount will be applied when your cart is complete and you check out and pay.

Players New to the Markham Waxers

Players who are new to hockey and 9 years or older as of December 31st

Before you can register your child, who is 9 years or older and has never played hockey in an organized hockey league, the registrar must set up a Hockey Canada Registry (HCR) profile for your child. Please [email Markham Waxers](#) the following information about the player you wish to register:

- First and last name
- Date of birth
- Physical address including postal code
- Email address

The registrar will set up a record for your child and send you a return email with information on how to register within 7 (seven) business days.

Players who are new to Markham Waxers House League

Players who live in Markham

Before you can register a child who has played hockey in a minor hockey association in Canada but has not played with the Markham Waxers House League, your child's HCR record must be transferred to the Markham Waxers. Please [email Markham Waxers](#) the following information about the player you wish to register:

- First and last name
- Date of birth

The registrar will request the transfer of your child's record. When approved, the registrar will send you a return email with information on how to register within 7 (seven) business days.

Players who are moving to Markham

To register a player who has registered with a minor hockey association within the OHF (GTHL, Alliance, NOHA), please contact your outgoing member office to complete the residential move process.

To register a player who has registered with another international hockey association, please contact the OMHA.

To register a player who is moving from another OMHA center, [email Markham Waxers a completed residential move/transfer form with all supporting documentation](#) that is listed on the applicable form. Please scan each piece of supporting documentation as one document and submit in PDF format.

The registrar will send you a return email with information on how to register after the transfer has been approved.

Online Registration

Parent Login

Returning Players

If you registered online last season, your HCR account remains the same. Your username is your email address. Please try all email addresses you may have had in the past before setting up a new account.

If you have forgotten your password, click the *Forgot Your Password?* link. A new password will be emailed to the email address that you used to set up the account. Alternately, if you no longer have access to that account, email the Waxers registrar (registrar@waxers.com). We will reset your password and email a temporary password to you. You can log in, using the old email address as a username, with the temporary password. When logged in, you can update the email address and set a new password.

New Players

If this is your first time using the HCR online registration system, set up a new account by clicking on the *click here to create an account* link.

Verify Your Account

Once logged in, please review the spelling of your name on the account. Upon successful registration, a receipt will be issued in the name on this account. If necessary, edit your profile. You can also update your email address or password.

Participant Selection

Your first step is to select the person (or participant) you would like to register. You can either

- register someone you've registered in the past under *Previous Registrations* by clicking the *Register* button in the Actions column or

- register a new person under *Register a new participant* by completing the required information (first name, last name, date of birth, and gender) and clicking the *Register* button at the bottom of that section.

Problems Locating Members

Your input must be an exact match to the player's HCR record. Common types of errors include:

1. Name variations
 - a. Nicknames: Johnny instead of John
 - b. Middle names included: John Henry instead of John
 - c. Punctuation omitted: St. John instead of St John
 - d. Spaces omitted: DiLan instead of Di Lan
2. Birthdate errors
 - a. Month and day switched around
 - b. Wrong birth year

Corrections

If you want to change/correct your child's name, email the registrar (registrar@waxers.com) *after* registering your child. Please provide the child's legal name. The registrar will correct this error.

If your child's date of birth is incorrect, please email the registrar (registrar@waxers.com) *before* registering your child. Please include a copy of your child's birth certificate or passport to verify the date of birth. The registrar will get the date of birth updated and email you when complete so that you may register the child.

Choose a Registration Type

Select *Participants* and click the *Next* button.

Division Selection

Select the division on the screen. The system automatically presents you with the proper division option based on your child's birth year. Click the *Next* button.

Registration Package Selection

Depending on when you register, you will have the following options:

1. Early Bird Registration (until May 31st)
2. Registration (June 1st - July 31st)
3. Late Registration (after August 1st)
4. Full-Time Goalie Registration (Atom through Juvenile divisions)
If your child registers as a full-time goalie, they do not have the option of playing as a skater unless their team has a second goalie.

Make your selection by clicking on the *Select* button.

Participant Information

Information marked by an asterisk (*) is required.

Physical Address

This is the address where you physically reside. Editing this information does not satisfy the requirement to complete the residential move/transfer form explained above under the section titled *Players who are moving to Markham*.

Mailing Address*

This is a mandatory section. Please enter your child's mailing address by selecting one of the two options:

1. By City Address, or
2. By Rural Route or PO Box Address

Use the tab key to move from one field to another. DO NOT hit return. Hitting return results in taking you back to the start and you will have to re-input all your data.

Parent/Guardian Address

Adding a parent/guardian address that is different than the participant's address is optional.

Contact Information

One contact name is mandatory*. Select either Father, Mother, or Guardian. You have the option to add a second name with the same options.

Family or participant Home phone and email are mandatory*, as is Father, Mother, or Guardian email.

Emergency Contact Information*

This section is mandatory. Please select cell phone as the option and provide your cell phone number in the *Contact Info:* box. You may add secondary emergency contact information if desired.

Click the *Next* button.

Questionnaire

Many of the questions in the questionnaire are mandatory and marked with an asterisk (*).

What position does your child play?

Choose the position he prefers to play, if he has one. Regardless of your choice here, he will be allowed to play other positions during the season.

Would you like to sponsor a team?

Sponsors are very important in helping to keep hockey affordable. If you know of someone who would like to sponsor a team, please list them so that we may contact them.

Please select up to three volunteer roles you are interested in fulfilling.

Our association literally does not run without volunteers. Our coaches and bench staff are not paid employees. Please choose up to three ways you can contribute to our association.

Proof of Age

It is mandatory to provide proof of age prior to your child's first year playing with the Markham Waxers. If you submitted proof in the past, you do not need to do so again.

Please note that registration is not complete until proof of age is received.

Parent Respect in Sport

The Ontario Minor Hockey Association (OMHA) requires one parent of every child to complete the Parent Respect in Sport online program prior to the child participating in hockey. You need only take the program once. If you are registering a sibling for the first time, you must log into the Respect in Sport system and attach your additional child(ren) to your account prior to the start of the season.

Please note that registration is not complete until Parent RIS is completed.

Click the *Next* button.

Waivers

Photo/Image Release

Click *I Agree* if you give permission for the OMHA and Waxers to use any photos captured during games and events and use them on our websites.

Mailout Waiver

Click *I Agree* if you DO NOT want to receive the OMHA's magazine or insider newsletter.

Parent and Participation Agreement

Please read through the agreement and click *I Agree*. These are the Markham Waxers rules of participation.

Hockey Canada Waiver

Please read through the waiver and click *I Agree*. These are the Hockey Canada rules of participation.

Click the *Next* button.

Fees

The fees for your package will be listed individually and as a total.

Click the *Review* button to review and verify the information you provided and your selections.

Participant's Registration Review

Review the information provided and click one of the buttons at the bottom of the page:

- Click the *Back* button, if there are corrections to be made,
- Click the *Add to Cart* button, if the information is correct, but you are not ready to check out or have another participant to add to your cart, or
- Click the *Checkout* button, if the information is correct and you are ready to check out.

Validation of Shopping Cart Items Prior to Checkout

You have one last chance before checking out to

- Edit the registration
- Remove the registration from your cart
- Go back to make changes, or
- Checkout

Checkout

Payment is via credit card only. Select *Credit Card* and click the *Next* button.

Payment Options

You can choose to pay the balance in full immediately or pay using a staggered payment schedule. If you choose the staggered payment option, you will be charged an initial amount immediately.

Do not use a credit card that expires before September 2nd. If your credit card is lost/stolen or expires, you must contact us *prior to your next scheduled payment* to update your credit card information.

Your credit card information will not be stored.

Choose your payment option and click the *Next* button.

Please be patient while your payment is being processed. Do not refresh the page, hit the back button, or close your browser or your registration will not be complete.

To make your payment, you will be redirected to a third-party payment processor to collect secure payments. Once your payment has been processed, you will be returned to the online registration website. The page may appear blank for a minute or so while you are being redirected back after your payment.

QuickEnrollment Credit Card Processing

Enter your email address and the name of the cardholder, select the card type, enter the card number and expiration date, and click the *Submit* button.

Registration Receipt

You will receive a registration receipt upon completion of registration. If you are paying in installments, you will receive a receipt after each payment. You can log back into the registration system at any time to download a copy of your receipt for any year you registered a participant.

System Lock Out

Some users have experienced lock out errors during the online payment portion of the process. This can result if you take too long entering your credit card information or if the user hits Cancel instead of Submit. If this is the case, please wait one hour for the system to reset before trying again.