

## **How To Accept a Declined Waiver In the Hockey Canada Registry (HCR)/Spordle**

1. Log into your Spordle account.
2. In the left column menu, select “Members”.
3. Select the member whose waivers need editing.
4. Click “View Profile”.
5. Click “Waivers”.
6. Click the proper season.
7. Click the waiver you wish to edit. A pop-up window will appear on the right of the screen.
8. Click the edit icon (pencil) next to the waiver you wish to edit.
9. Accept the waiver.
10. Click the blue check mark at the bottom of the window to save the edit.
11. Repeat for all declined waivers.