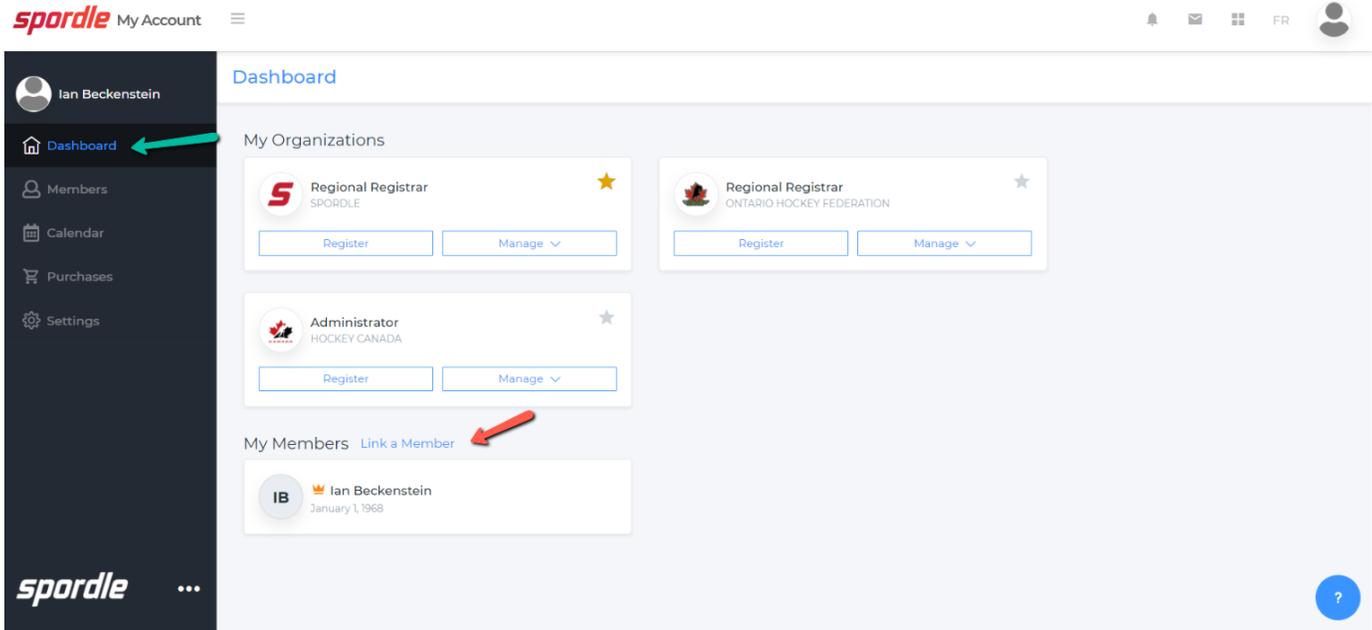
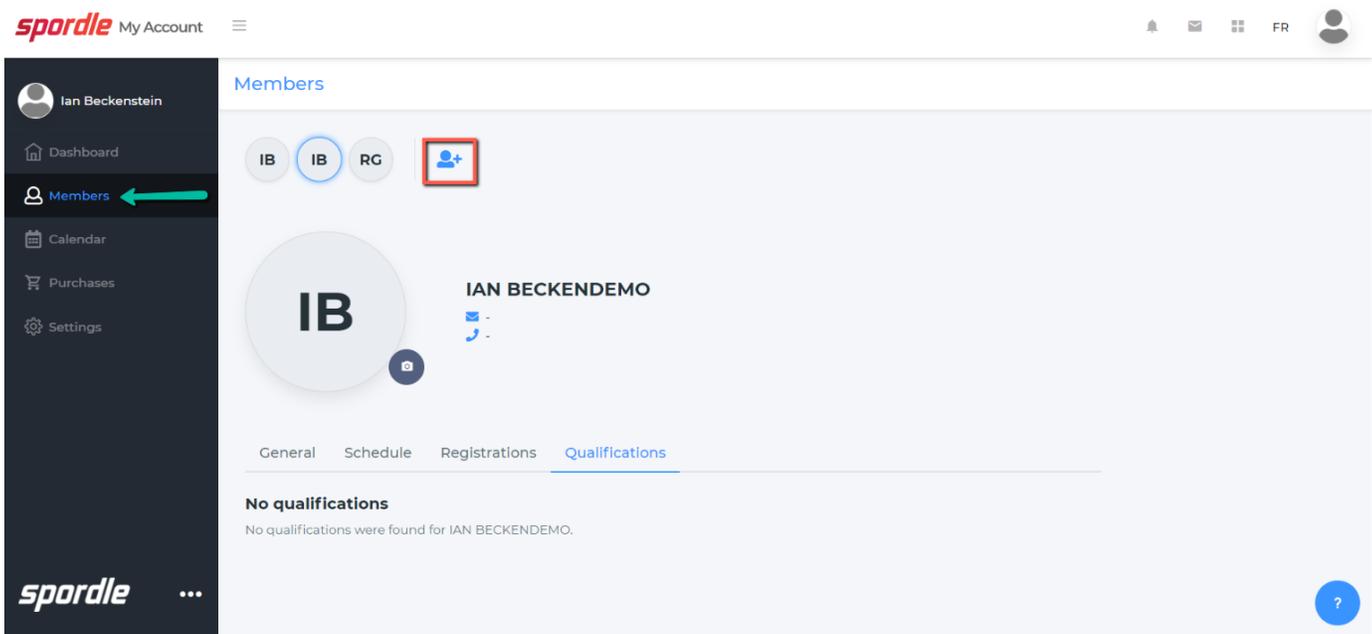


Coach Qualifications

In order to view your qualifications, you have to link your profile to "My Account". We can do this by being on the dashboard page on the left (as indicated by the green arrow) and then clicking on the "link a member" (as indicated by the red arrow) at the bottom of the page.



We can also link participants from the members page (as indicated by the green arrow on the left) and clicking on the figure with the + (as indicated by the red square).



We can search for our participant two ways:

- first name/last name/date of birth
- HCR number

Now that we have found the participant, we can link a the participant as indicated by the red arrow.

Once you have linked the participant, we need to select a relation from the drop down menu. There are a number of options that will appear in the list.

Now that we have linked our participant's, we can view our qualifications. In order to view our qualifications, we must be in members (as indicated by the green arrow on the left) and then clicking on the qualifications tab (as indicated by the red arrow).

The screenshot shows the Spordle My Account interface. On the left is a dark sidebar with navigation options: Dashboard, Members (highlighted with a green arrow), Calendar, Purchases, and Settings. The main content area is titled 'Members' and shows a search bar with 'Search a member in HCR' and fields for 'First Name' and 'Last Name'. Below the search bar is a profile card for 'IAN BECKENDEMO' with a large 'IB' profile picture. A red arrow points to the 'Qualifications' tab in the profile card's navigation menu. Below the tabs, it says 'No qualifications' and 'No qualifications were found for IAN BECKENDEMO.'

The qualifications appear:

The screenshot shows the 'Qualifications' tab selected in the profile card. It displays a list of four certifications, each with a ribbon icon and a purple dot:

- SEASON 2008-2009**
● ***COACH 1 - INTRO TO COACH**
-
Valid since 2008-11-22
- SEASON 2010-2011**
● ***COACH 2 - COACH LEVEL**
-
Valid since 2011-02-12
- SEASON 2011-2012**
● ***HCSP Level 1**
Certification #: 1
Certified (HCSP-1)
Valid since 2011-10-11
- SEASON 2011-2012**
● ***Respect In Sport**
Certification #: HQ-G4-G6HY5G
Activity Leader
Valid since 2011-10-24